

THE CHINESE UNIVERSITY OF HONG KONG
General Education Course Proposal and Inventory System (GECPI)

Application for addition / removal of departmental user account
Please return by fax to no. 2603 5398, by e-mail to ouge@cuhk.edu.hk, or by post
to the Office of University General Education (OUGE)

To: Office of University General Education

From: _____ (teaching unit)

I would like to have the following changes in the GECPI authorized users of my unit:

Account type *	Staff Name (as printed on staff ID card)	Staff ID	Email address	Add / Remove <i>(Please circle where appropriate)</i>
SUPERVISOR (a maximum of two)				Add / Remove
				Add / Remove
USER (can be multiple)				Add / Remove
				Add / Remove
				Add / Remove
				Add / Remove
				Add / Remove
				Add / Remove
				Add / Remove
				Add / Remove

**For the access right and authority of the two types of GECPI account, please visit [the pertinent page of the OUGE website](#).

Endorsement by Faculty Dean/School Director/Department Chairperson/Programme Director:

Name:

Signature:

Date:
