

General Education Foundation Programme

General Education Classics Reading — Student Activity Fund Application Guidelines*

Our Mission and Perspective

The Committee on Student Activity Fund (SAF Committee) is established under the General Education Foundation (GEF) Programme. We aim to encourage student-initiated activities related to the two foundation courses provided by the GEF Programme. Through these activities, we hope to promote classics reading within and out of the campus, to nourish an enjoyable atmosphere of classics reading in various communities in and out of the campus, and to appreciate the impacts of classics on contemporary society.

The two foundation courses of GEF Programme, namely “*In Dialogue with Humanity*” (UGFH) and “*In Dialogue with Nature*” (UGFN) are both core-text oriented. Through classics reading, students are able to acquire basic understandings of both Chinese and western civilizations; moreover, their academic ability are trained and their creativity are nourished. Students are encouraged to be “*In Dialogue*” directly with these classics, to further broaden their horizon. Bearing such a spirit, the SAF Committee aims to assist students’ further development by funding their spontaneous activities, to spread and promote their classics reading experiences, to reflect on themselves and on their relation with the society in which they are living.

Format

- Applications from both individuals and groups are accepted. (The primary applicant of each application has to be a full-time student of CUHK.)
- Diversified activities are encouraged to promote classics reading, including but not limited to exhibitions, reading groups, performance, APPs, websites, and art designs. With a view to the limit brought by the hit of coronavirus, virtual activities are encouraged.
- Designed activities can open to the entire society, including secondary school students and communities beyond the campus.
- Designed activities should be completed by the end of the year and a final report should be submitted upon completion of the project.
- Exhibition will be held annually as showcase of the individuals’ and groups’ performance.

Budget

- In general, each activity may receive up to HKD30,000 support from SAF fund, to be reimbursed for actual expenses.
- Applicants can apply for other financial supports simultaneously, but they have to inform the SAF committee.
- SAF is for non-profitmaking purpose. Designed activities may charge participants a reasonable fee as long as it does not violate the non-profitmaking principle.
- SAF usually does not support the following items:
 - Purchasing equipment

* If there is any discrepancies between the Chinese and English versions, please refer to the Chinese version as the official explanation.

- Transportation fees, except for necessary logistic needs
- Dining fees in general. Explain if the designed activities need to provide food and drinks for participants, and indicate on the promotional materials. Each activity participant should receive no more than HKD40 support for food and drinks.
- All durable assets funded by SAF belong to the Office of University General Education. The applicants are required to return the assets to the Office after the activities.
- SAF Committee reserves the right to rescind approval of funds to a project if deemed necessary.

Application

- SAF calls for application once a year. Application period is announced yearly.
- Applicants should submit an application form and a budget plan. Each application will be evaluated by the SAF committee, and applicants may need to be interviewed by the committee.
- SAF committee may decide to fund the application fully or partly.
- Each application should have at least one full-time CU teaching staff as project advisor, responsible for offering advice during the activity period.

For the updates or announcements regarding SAF, please refer to the [official website](#). If you have any enquiry, please email gef-info@cuhk.edu.hk or call 3943 3730.

Evaluation Criteria

- Helping promote ideas associated with University General Education Foundation Courses “In Dialogue with Humanity”(UGFH) and “In Dialogue with Nature”(UGFN)
- Encouraging cross-disciplinary thinking and cooperation
- Being creative
- Having far-reaching impact
- Being applicable
- Motivation and commitment of the applicants

Activity Report

- Each successful application must submit a final report within one month after the activity. Progressive reports are required for activities over 6 months.
- SAF will host annual exhibition. Successful applicants are required to attend the exhibition and share their experiences under invitation.
- The office of University General Education reserves the right to use and publish activity results funded by SAF.

The Committee on Student Activity Fund (SAF Committee)

- The committee on Student Activity Fund (SAF committee) under the GEF Programme is in charge of application evaluation and interview as well as activity supervision and review process. Also, budget advisors will be assigned to each successful application.

Student Activity Fund 2021-2022 Timeline

